

GUNNISON POLICE DEPARTMENT

EMPLOYMENT APPLICATION FOR POLICE OFFICER

READ CAREFULLY

The following instructions are furnished as a guide to assist you in completing the application form. This form must be complete and detailed in all respects, and is the basis for determining your qualifications for employment with the Gunnison Police Department. Please review all of the **Minimum Qualifications** and **Job Requirements**, prior to completion of the application, to ensure that you meet all aspects of employment.

ALL QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY. If a question does not apply, enter N/A in the space provided. Falsification or failure to include information as directed will be considered grounds for non-acceptance, or termination if already employed.

Avoid errors by reading the directions carefully before making entries on the form. **DO NOT PROVIDE ANY MATERIALS THAT ARE NOT SPECIFICALLY REQUESTED IN THIS APPLICATION PACKET.** Do verify all addresses and telephone numbers that you provide. Do research your information carefully.

If you require additional space too properly and adequately answer any question, please use the back of the page on which the question appears.

All answers are to be legibly printed in ink.

Once the application has been completed, return the entire packet and any attachments to:

Gunnison Police Records Department
ATTN: Police Applicant
201 W. Virginia Avenue
Gunnison, Colorado 81230

IDENTIFICATION INFORMATION

12/06

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EDUCATION HISTORY: Please list all High Schools, Colleges, Universities, Trade Schools, Business Schools, or Law Enforcement Academies attended. Begin with the most recent and list in sequence to the earliest.

School Name	Address	Dates Attended	Diplomas/ Certificates	Hours Earned
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	

Total Number of college semester hours completed _____

List Major/Minor: _____

List any degrees earned: _____

NOTE: **Attach copies of documentation as listed in Education and Experience**

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MILITARY EXPERIENCE: Please list any past military experience, to include schools or training attended as a part of your military service. Begin with the most recent and list in sequence to the earliest.

Training Class	Where Attended	Dates Attended	Diploma/ Certificate	College hours earned?
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	
			yes no	

Total number of college semester hours completed _____

List Branch of Service: _____

Dates of Active Duty: _____ **To** _____

NOTE: **Attach copies of documentation as listed in Education and Experience.**

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PRIOR LAW ENFORCEMENT EXPERIENCE: List any prior law enforcement experience.
Begin with the most recent and list in sequence to the earliest.

Agency	Address	Rank/ Position	Dates of Employment	Certified Position
				yes no
				yes no
				yes no
				yes no
				yes no

Name and Address of Law Enforcement Academy:

Dates of Attendance:

_____ **To** _____

Number of college credit hours earned:

Peace Officer Certification Number:

NOTE: Attach copies of documentation as required in Education and Experience.

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PRIOR LAW ENFORCEMENT EXPERIENCE (CONTINUED): List any classes, courses, or training (not shown above) that may have a bearing on your qualifications for the position.

Class, Course, Training	Where Attended	Dates Attended	Number of hours	College Credit ?
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no
				yes no

Number of college credit hours earned:

NOTE: **Do not attach copies of certificates**

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ARREST INFORMATION:

Are you now, or have you ever been a suspect in a criminal investigation?

Yes _____ **No** _____

If yes, complete the following for juvenile, adult, or military justice incidents.

Offense	Agency	Date	Disposition

Have you ever been arrested, detained by police, or summonsed to court?

Yes _____ **No** _____

If yes, complete the following for juvenile, adult, or military justice incidents.

Offense	Agency	Date	Disposition

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TRAFFIC HISTORY: Describe all traffic violations.

Violation	Agency	Date	Disposition

Provide a brief description of all traffic accidents, giving approximate dates, location, and disposition.

Has your driving privilege ever been suspended, revoked, or denied?

Yes No

If yes, provide details.

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EMPLOYMENT HISTORY: List all previous employers beginning with present employer or most recent (go back 10 years)

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

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EMPLOYMENT HISTORY (CONTINUED):

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

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EMPLOYMENT HISTORY (CONTINUED):

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

From _____ **To** _____ **Employer** _____

Address _____

Phone _____ **Immediate Supervisor** _____

Job Description

Reason for Leaving _____

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REFERENCES: List five (5) personal references that have known you a minimum of five (5) years that can speak to your qualifications, character, and personal goals. References may not be related or involved in a relationship with you, or previous employers or supervisors.

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

Name _____ **Phone:** _____

Address: _____

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BACKGROUND INFORMATION: List all other law enforcement agencies you have tested with in the past, or currently have an application filed with.

Agency	Address	Date of application	Status

I certify that I have read the essential job functions and job requirements and am able to perform the essential job functions with or without accommodation.

Yes No

I certify that this application is true and correct to the best of my knowledge. I understand that falsification or failure to include information as directed, or to complete any portion of this application, will result in disqualification from the process.

Signature

Date

Subscribed and sworn before me this _____ day of _____, 20____

Notary Public
Commission Expires: _____

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POLICE OFFICER SELECTION PROCESS

WRITTEN EXERCISE

Gunnison, Colorado is a small mountain community of approximately 5,800 full time residents. The population is increased annually with the influx of Western State College students numbering an additional 2,000 persons. Although small, Gunnison prides itself on its diverse makeup. Gunnison also has a rich history of ranching, agriculture, mining, and outdoor recreation opportunities that bring many more people to and through the community. The Gunnison Police department prides itself on its involvement and being responsive to all of the diverse needs of this community.

1. Please describe in your own words what you, as a potential police officer in Gunnison, bring to the department and what you can offer our community. Include what you have identified as on going issues and how you will be involved in addressing these. (Answer is to be handwritten by you, and no more than two pages)
2. Briefly outline what you would list as your goals, both long and short term, on day one of your employment with the Gunnison Police Department.
3. Describe in your own words “Community Policing” and what role it may play in Gunnison. (Answer is to be handwritten by you, and no more than one page)

Include this page with your answers.